

# Guide to Providing Photographs of Headstones & CWGC Memorials

(Last updated 24/3/2024)

Are you planning to visit a CWGC cemetery or CWGC memorial abroad or any cemeteries with CWGC graves, in the UK?

If so, would you be willing to photograph any Hertfordshire related headstones or names while you are there? If so, please read on.

**Please note:** We do not *just* need the names appearing under "Hertfordshire Regiment", albeit we want all of those.

*This guide is intended to cover the project's complete set of requirements, but of course you can provide any part of them that you wish.*

## 1 What do you need?

### Required:

- A reasonable quality digital camera/phone
- Internet access
- The means to email the photographs
- The means of getting to the memorials

### Advantageous, but not essential:

**Please Note:** We can only accept these 'project' photographs on a copyright free basis, so they must only be provided on that basis.

## 2 Preparation

**For the UK:** before you start, visit to the website's research log at [Memorials/Names - Photographs Required](#) to see what locations require photographs and then request the location be booked out to you by emailing [jontywild@hertsatwar.co.uk](mailto:jontywild@hertsatwar.co.uk). We will then double check that it is not in progress already and, if not, the work will be 'logged out' to you – *this will avoid abortive work by you or others.*

**For cemeteries and memorials abroad:** because there are so many all over the world, we do not currently have a log of what is required, so for these it is important to contact us by emailing [jontywild@hertsatwar.co.uk](mailto:jontywild@hertsatwar.co.uk). This also means that we can also make it easier for you by providing the following (where they exist).

- Plan of the cemetery showing the layout of plots for the graves etc.
- List of Herts related men and women, in a fairly logical order to help find them.

## 3 Getting started

### 3.1 Location of Cemeteries or Memorials

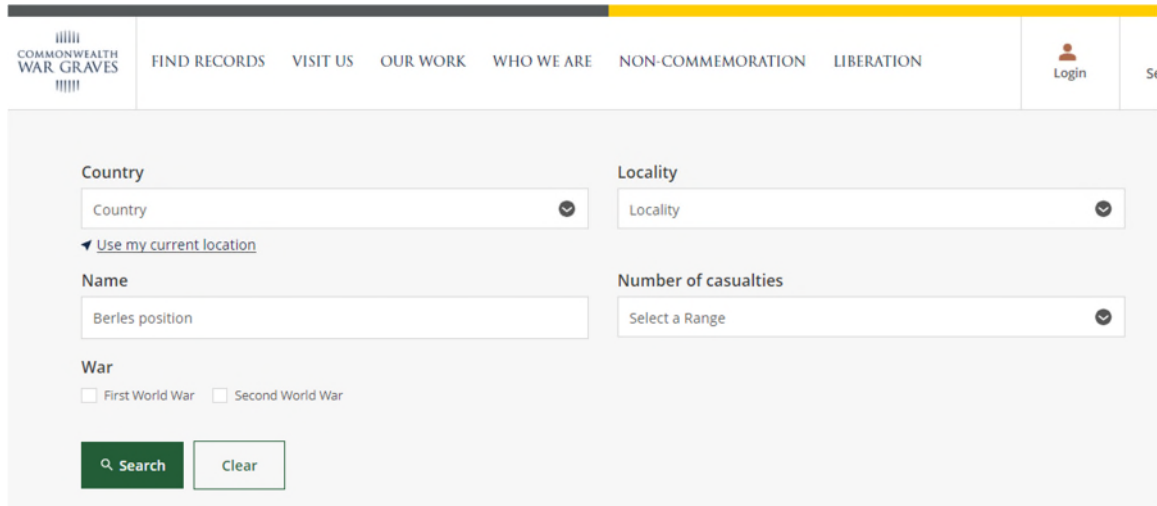
There are three main ways of finding these – the first two are most helpful when identifying where to go before departing:

1. The first being the Commonwealth War Grave Commission (**CWGC**) website.
2. Googling the name(s) from which you can find the above or, usually, generate directions and a map.
3. The CWGC App, which may be more helpful when in transit or nearby.
4. Satnav Points of Interest (POIs) for Garmin and TomTom

#### 3.1.1 Location the Memorial (CWGC Website)

If you do not already know the location of the memorial, then it may be wise to visit the Commonwealth War Grave Commission (**CWGC**) site "[Find War Memorials & War Cemeteries](#)" for details. This will work for both UK and abroad. The alternative of Googling the name will probably take you to the same place.

A search using your relevant information, e.g. cemetery of memorial name and/or country.



The search interface features a navigation bar with the following links: FIND RECORDS, VISIT US, OUR WORK, WHO WE ARE, NON-COMMEMORATION, LIBERATION, and a Login button. The search form includes the following fields:

- Country:** A dropdown menu with "Country" selected.
- Locality:** A dropdown menu with "Locality" selected.
- Name:** A text input field containing "Berles position".
- Number of casualties:** A dropdown menu with "Select a Range" selected.
- War:** Radio buttons for "First World War" and "Second World War".
- Buttons:** "Search" and "Clear".

So, for instance, a search for "Berles Position Military Cemetery" (one of my favourites!) produces:

SHOW 1 OF 1 LOCATIONS

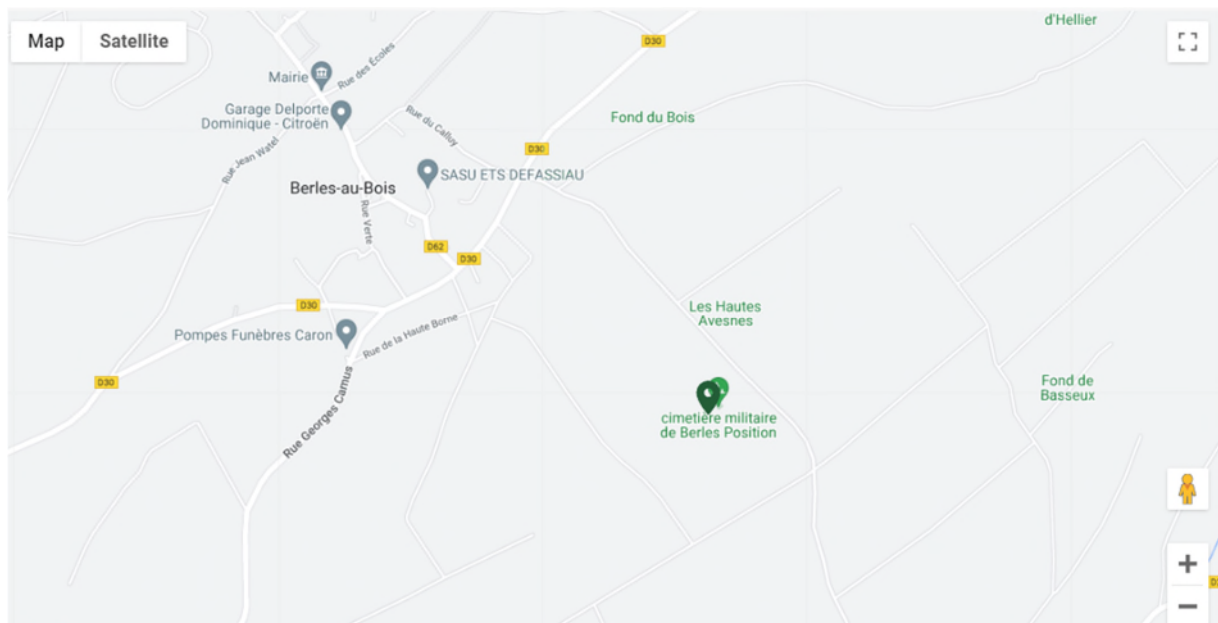
[Download all results](#) Sort by Relevance [Refine Results](#) [View as map](#)

Name	Location	Number of Casualties	
<b>BERLES POSITION MILITARY CEMETERY</b>	Pas de Calais France	52	<a href="#">More details</a> <a href="#">Save to My list</a>

Selecting "More details" will produce information about the cemetery, including location information and zoomable map, e.g.:

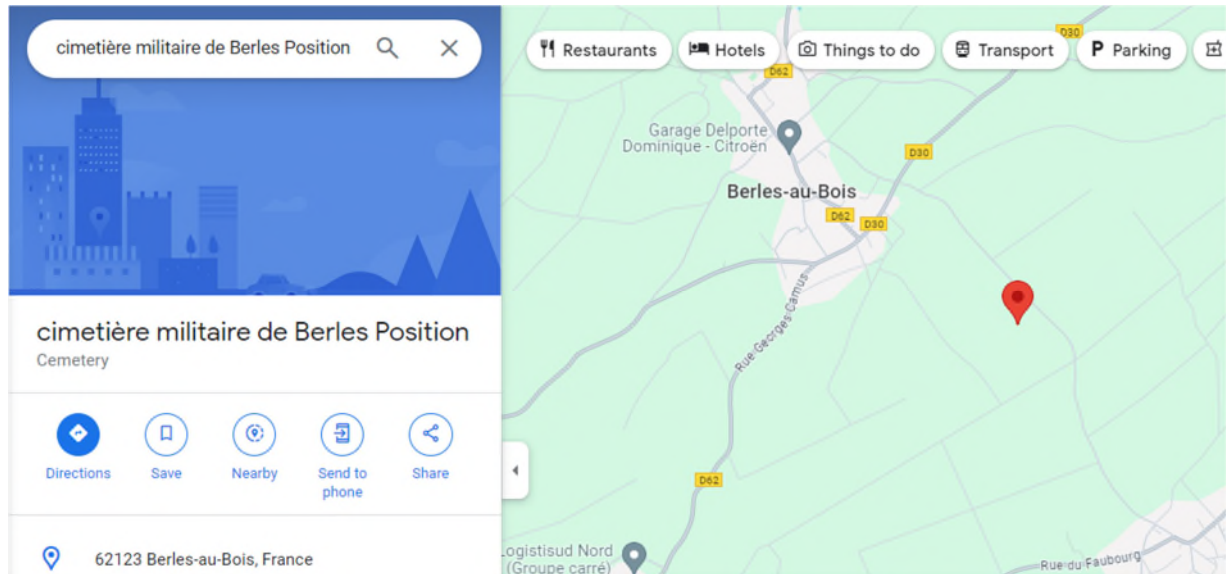
**"LOCATION INFORMATION**

*Berles-au-Bois is about 15 kilometres south-west of Arras and 3 kilometres south of the main road from Arras to Doullens (N25). Berles Position Military Cemetery is between Berles-au-Bois and Monchy-au-Bois, 100 metres south-west of the road between the two villages."*



### 3.1.2 Googling

Googling "Berles Position Military Cemetery" and selecting maps will produce:



And then directions can be selected to produce a route map from wherever you are.

### 3.1.3 CWGC App

This is available via for your mobile phone or table via your App downloader (e.g. Play Store) or, for more information visit [www.cwgc.org/who-we-are/our-apps](http://www.cwgc.org/who-we-are/our-apps):

#### CWGC MOBILE APPS

CWGC MOBILE APPS ARE AVAILABLE FOR FREE. Our War Graves app is a must for finding out about cemeteries and memorials near you or if you're visiting somewhere new, you can find nearby CWGC sites at the touch of a button.



### 3.1.4 Satnav Points of Interest (POIs)

I can take no credit for these as they were produced by Bruce Caldwell, however I can no longer find these files online and so I have taken the liberty of providing them via [Satnav POIs](#)

I used to use the TomTom version, but now use Garmin, so I can only vouch for the latter, also please read the caveats written there.

## 4 The Photographs Required

We need good photographs for each cemetery, memorial, memorial name or headstone, as below:

### 4.1 For Cemeteries

- For small cemeteries, some general photographs showing the whole cemetery – see 6.1 *Photographs of a Small Cemetery*
- For larger cemeteries, it is not usually possible to photograph the whole cemetery, so instead, take several that give a good impression of its character and setting – see 6.16.2 *Photographs of a Large Cemetery*.
- For communal cemeteries it is often necessary to take a photograph of the entrance as well as photographs that show the grave(s) *within it* – see 6.3 *Photographs of a Communal Cemetery*.
- For UK cemeteries we need photographs that shows its character and setting – see 6.4 *UK Cemeteries – Character and Setting*

### 4.2 For Headstones

#### 4.2.1 UK Headstones

**Please note:** In the UK the headstone could be a privately commissioned or Commonwealth War Grave Commission type – see 6.5 *Photographs of UK Headstone Types*.

The men's names, if not the location of the grave, can be provided for burials however is it common for family headstones to bear an inscription for a father, son or brother; if you seen any of these please photograph them too – see 6.6 *UK Non Burial Inscriptions*.

#### 4.2.2 CWGC Headstones

We need the clearest photographs possible, subject to the conditions found (condition and weather) and preferably a couple of angles – I normally taken a slightly angled left and right view – see 6.7 *Typical view of headstones*.

### 4.3 For Memorials

- A general photograph from a distance showing whole memorial.
- Photographs of the relevant names appearing (not just the Herts Regiment). For the former ideally the name needs to be roughly centred, for the latter if the camera is good quality we can cut individuals from a larger photograph, but generally it is better to take several photographs.
- **For the above see 6.8 Memorials Photographs.**

## 5 When to supply the research

Please do so on a location by location basis, using one of the following methods:

- For attachments of up to about 8Mb, depending on your email limits (and ours) by emailing the photographs, giving clear location details to [jontywild@hertsatwar.co.uk](mailto:jontywild@hertsatwar.co.uk). Making sure that you include all the location details that we might need, e.g. cemetery/memorial name, town, country name.
- For large files or groups of files, exceeding 8Mb use "WeTransfer" - see help and guidance at [Submit Photographs or Documents or Media](#).

***Thank you and now continue with your next memorial or log out more research.***



## 6 Appendix

### 6.1 Photographs of a Small Cemetery

(Berles Position Military Cemetery/ Pigeon Ravine Cemetery)



### 6.2 Photographs of a Large Cemetery

Views to show the character and setting, in this case Tyne Cot Cemetery and Etaples Military Cemetery (bottom right).



### 6.3 Photographs of a Communal Cemetery

(La Cateau Communal Cemetery)





## 6.4 UK Cemeteries – Character and Setting



## 6.5 Photographs of UK Headstone Types

The headstone types – they could be privately commissioned or Commonwealth War Grave Commission type



## 6.6 UK Non Burial Inscriptions







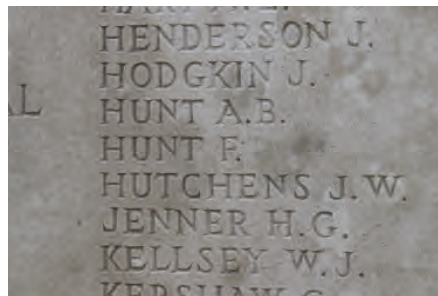
**6.7 Typical view of headstones**



**6.8 Memorials Photographs**  
General view / Hertfordshire panel



Hertfordshire related names



Hertfordshire Regiment panel

